

## Request for Review of Special Circumstances Academic Year 2024-2025

This form may be submitted for consideration if the information on your 2024-2025 FAFSA is no longer an accurate reflection of your family's current financial status due to an extenuating special circumstance. Submission of this form does **NOT** guarantee an adjustment to your FAFSA data or additional aid. Aid adjustments are subject to program and funding restrictions.

Forms submitted without the appropriate documentation and/or signature(s) will not be processed or reviewed. Our office may request additional supporting documentation to finalize your request.

For more information about what changes in circumstance may qualify you to complete and submit this form along with the

- Attach a typed, signed, and dated one-page detailed explanation of your special circumstance.
- Attach signed copies of your (student), your spouse's (if married), and/or your parents' 2022 and 2023

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tax returns with all filed schedules, as applicable. Please ensure the tax returns are **hand-signed**.

**Electronic signatures are not accepted.**



**Step 2: Select the appropriate type of Special Circumstance and review the supporting documentation required.**

Student Name	Witt ID or Student SSN

Type of Special Circumstance		Effective Date	Additional Supporting Documentation (Refer to Step 1 for Basic Required Documents)
<ul style="list-style-type: none"> <li>• Divorce or Separation – not reflected on the 2024-2025 FAFSA</li> </ul>	<ul style="list-style-type: none"> <li>• Student</li> <li>• Parent</li> </ul>		<ul style="list-style-type: none"> <li>• Divorce: Court documents/Divorce Decree</li> <li>• Separation: Court Document or proof of separate households such as rental agreement, utility bill, etc.</li> </ul>
<ul style="list-style-type: none"> <li>• Marriage - not reflected on the 2024-2025 FAFSA</li> </ul>	<ul style="list-style-type: none"> <li>• Student</li> <li>• Parent</li> </ul>	10/1/2024 10/1/2024 10/1/2024	

**Step 3: Provide the following financial information in support of your request. Enter zeroes for any fields that are not applicable to your appeal.**

Student Name	Witt ID or Student SSN

	Dependent Student	Independent Student