

APPLICATION FOR A TUITION WAIVER

For Dependent Children to Attend Wittenberg

APPLICATION MUST BE COMPLETED ANNUALLY & SUBMITTED TO HR

Under the policy governing waiver of tuition for dependent children of employees of Wittenberg University, I am applying

3. Fulltime students are required to apply for financial aid for which they are eligible. This includes completing the Free Application for Federal Student Aid (FAFSA). See the Tuition Policy (Appendix I) of the [Staff manual](#) for additional information.
4. After the student's application to Wittenberg has been accepted, a tuition waiver form must be completed and filed with the Department of Human Resources on an annual basis.
5. The student must be enrolled as a fulltime student (1219 credit hours) each semester. A student who is otherwise eligible for a waiver of full tuition but is enrolled for less than full time status per semester is eligible for a waiver of 50% tuition. *Exceptions may be granted on a limited basis due to medical or other need. Requests must be made in writing to Human Resources.
6. To continue receiving a tuition waiver, the student must meet acceptable academic standards as defined in the academic policy.
7. The waiver is limited to a maximum of eight semesters. To receive the full waiver in any given semester, the student must be enrolled as a fulltime student. If a student is enrolled at fulltime status during a summer session, then that session also counts toward the maximum eight semesters allowed. Individual summer "sessions" count toward the collective summer "semester" if 12 credits or more are taken during the summer.
8. A student who is enrolled less than fulltime in a semester is eligible for a waiver of 50% of his or her tuition charges and that parttime semester does not count toward the maximum eight semesters allowed.
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